

To,  
RVG Educational Foundation  
Andheri West, Mumbai 400 058

Dated: \_\_\_\_\_

Sirs,

**Sub: Refund of the PCSDC Security Deposit – UID No. \_\_\_\_\_**

I, the undersigned have successfully completed PCSDC Course vide batch No. \_\_\_\_\_  
conducted from \_\_\_\_\_ to \_\_\_\_\_ and accordingly submit herewith the  
following to enable you to refund the PCSDC Security Deposit amount:

1. Advance stamped receipt duly signed after affixing Revenue stamp of Re.1/-
2. Xerox copy of the PCSDC Certificate No. \_\_\_\_\_

I request you to kindly refund Rs. \_\_\_\_\_ towards the PCSDC Security Deposit through  
NEFT to my bank account; details of which are registered with your office.

Thanking you,  
Yours faithfully,

(Name & Signature of the Student)

Encl.: a/a

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### **ADVANCE STAMPED RECEIPT**

I, the undersigned with UID No. \_\_\_\_\_ hereby confirm receipt of a sum of Rs. \_\_\_\_\_  
(Rs. \_\_\_\_\_) from RVG Educational Foundation, 57, Lallubhai  
Shamaldas Marg, Andheri West, Mumbai 400 058 against refund of PCSDC Security Deposit  
subject to deductions, if any through NEFT to my S/B A/c No. \_\_\_\_\_  
operated with \_\_\_\_\_ (Bank & Branch).

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| Affix Revenue<br>Stamp of Rs.1/-<br>and Sign |
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Name: \_\_\_\_\_ Date: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Full Address: \_\_\_\_\_